

Collie Club of America National Specialty Show
April 20th through April 24, 2021
The Event Center at Archer, Laramie County Fairgrounds

VENDOR CONTRACT

Name _____

Company Name: _____

Address: _____

City: _____ State: _____ Zip _____

Phone: _____ Cell: _____

Fax _____ Website: _____

Email: _____

- Product/Merchandise Type: _____

Reservations open October 2, 2020 and will be accepted through April 1, 2021 or when space is full.

No applications will be accepted at the show. Prior vendors will have priority but must sign up early. If you are interested in becoming a vendor, please call Edward or Brinda Chavez (909) 518-7119 cell or (909) 594-9356 House, or email: vendor@collieclubofamericanational.org

- Each vendor space will include **1 - 8ft table & 2 - chairs**. Additional tables and chairs are available for an additional fee.
- Vendors will be indoors
- All vendors must provide proof of General Liability Insurance, "Event Insurance". Please have your insurer provide an endorsement to Laramie County and include the dates of the event.
- All vendors shall be responsible for collection, reporting and payment of Wyoming State Sales Tax
- The show committee reserves the right to remove any questionable product or vendor
- CCA 2021 Show Committee reserves any and all rights to the exclusive use of the 2021 show logo. This specifically means that no vendor shall be permitted to offer for sale any item of merchandise which utilize the artwork of the Collie Club of America 2021 National Specialty show logo, or the Collie Club of America logo, unless they have received authorization from the Host Show Chair.
- Vendors are responsible for the safety and security of their merchandise. There will be overnight security in the show building and the building will be locked between the hours of 11:00 pm and 6:00 am each day. The CCA, The Event Center at Archer, and the Laramie County Fairgrounds shall be held harmless in the event of loss or theft.
- If electricity is needed, vendors are responsible for bringing their own grounded extension cords and duct tape to secure them.
- Each vendor is asked to make a merchandise donation to the Collie Club of America, to be used for a daily raffle fundraiser. This item will be collected on set-up day by the Vendor Chair.
- Set up will be allowed between 2:00 PM and 10:00 PM on Monday April 19th, and after 8:00 AM on April 20th. Plan to set up early if you need to drive your vehicle into the building for unloading.

- At the end of the show, loading cannot begin prior to the end of ALL judging on Saturday April 24, 2021. You will be able to bring your vehicle back into the building only when it is safe to do so.
- Building must be totally vacated by 12:00 PM on Sunday April 25, 2021.
- If required by state or county guidance, due to the COVID 19 Pandemic, physical distancing between booth spaces will be provided.

CANCELATIONS:

- You may cancel your reservation any time prior to March 10th to receive a full refund. For cancellations made after March 10th, we will be unable to provide you with a refund.
- If the 2021 National is cancelled due to the COVID 19 Pandemic, Vendor reservation payments will be refunded in full.

RATES ARE FOR THE ENTIRE NATIONAL

Electricity for either Non CCA members or CCA members, will be an additional \$50 and MUST be reserved in advance.

Please check the appropriate boxes -

10'x10' _____ \$100 10'x20' _____ \$150

Additional chairs @ \$5.00 each _____ Additional 8ft tables @ \$10.00 each _____

Please indicate if you will need electricity: yes _____ @ \$50 no _____

Total Amount \$ _____

Payment can be made online at <https://colliclubofamericanational.org/product/vendor-space/>

If you need to make a payment by check, please send a check made out to **CCA 2021 Show Account** along with this signed and completed form. Please contact Brinda or Edward Chavez by email or by phone for mailing address.

SIGNATURE: _____ DATE: _____

For additional information, please contact Edward or Brinda Chavez at (909)518-7119 or (909)594-9356
vendor@colliclubofamericanational.com

We look forward to seeing you at our shows!